



EMBASSY OF JAPAN SUVA, FIJI

VACANCY – Political and economic section staff– LOCAL

The Embassy of Japan in Suva is seeking for a suitable person to work in Political and Economic section staff – Local Position.

Essential requirements for candidates applying for this position are:

1. High standard written and spoken **Nauruan** language skills
2. High standard written and spoken English language skills
3. Computer skills – excel and word
4. Letter and report writing skills
5. Education – Degree or above
6. Undertake other duties relevant to skills and qualification as required by the Embassy
7. Previous experience will be an advantage
8. Employment period is from July 1 to the end of March in 2025, contract could be extended depending on circumstances
9. Valid working visa (If not, please consult with the Embassy)

Working conditions and remuneration will be discussed during the interview. Only candidates short-listed for interviews will be informed. Applications, with detailed CV, copies of supporting documents (which will be kept by the Embassy either successful or not), contacts of two referees and one recent passport size photograph should be marked '**Confidential**' and addressed to:

Vacancy – Political and economic section staff – Local Position,  
Embassy of Japan,  
G.P.O Box 13045, Suva

Applications close midday 31 May 2024